

We at Clear Harbor (Clear Harbor, LLC and our affiliates) are committed to protecting your privacy. This Privacy Policy applies to both our website (Website), including [www.clearharbor.biz](http://www.clearharbor.biz) and our Subscription Service (the Subscription Service). This Privacy Policy governs our data collection, processing and usage practices. By using the Website or the Subscription Service, you consent to the data practices described in this Privacy Policy. If you do not agree with the data practices described in this Privacy Policy, you should not use the Website or the Subscription Service.

We periodically update this Privacy Policy. If you subscribe to the Subscription Service, then you will receive notice when this Privacy Policy is modified. The notice will be delivered through the Notification app in the Clear Harbor portal used to access your Clear Harbor subscription. We encourage you to review this Privacy Policy periodically.

# 1. Important Information

## 1.1. Changes to this Privacy Policy

We may update this Privacy Policy from time to time by posting a new version online. You should check this page occasionally to review any changes. If we make any material changes we will notify you by posting the revised Privacy Policy on our Website and, if you subscribe to our Subscription Service, providing notice through Notification app in the Clear Harbor portal used to access your Clear Harbor subscription. This helps you to always be aware of what information we collect, how we use it and under what circumstances, if any, it is disclosed. Your continued use of the Website, the Subscription Service, and/or continued provision of Personal Information to us will be subject to the terms of the then-current Privacy Policy.

## 1.2. Contact Us

If you have any questions about this Privacy Policy or our treatment of the information you provide us, please write to us by email at [privacy@clearharbor.biz](mailto:privacy@clearharbor.biz) or by mail to Clear Harbor, LLC, 3030 Royal Blvd. South, Suite 150, Alpharetta, GA 30022 USA, and Attention: Privacy.

## 2. Use of the Register.Com Subscription Service by Clear Harbor

### 2.1. The Register.com Subscription Service

The Register.com online Subscription Service allows Clear Harbor to build marketing webpages on Register.com servers where visitors can learn more about our company, download content, and provide their contact information and other demographic information. This information, which is stored and managed on Register.com servers, is then used so that the visitors can be contacted about their interest in Clear Harbor's services and interact with the company. Register.com provides the Subscription Service to Clear Harbor for our use on our Website for marketing and lead generation.

### 2.2. Use by Clear Harbor

We use the Register.com Subscription Service to build webpages that people can visit to learn more about Clear Harbor. Information that we collect and manage using the Subscription Service for our own marketing belongs to us and is used, disclosed and protected according to this Privacy Policy.

### 2.3. "Sensitive Information"

This refers to credit or debit card numbers, personal financial account information, Social Security numbers, passport numbers, driver's license numbers or similar personal identifiers, racial or ethnic origin, physical or mental health condition or information, or other employment, financial or health information. We do not collect Sensitive Information from you.

## 3. Information We Collect

### 3.1. When You Visit our Website

You are free to explore the Website without providing any information about yourself. When you visit the Website or register for the Subscription Service, we request that you provide Personal Information about yourself, and we collect Navigational Information.

### 3.2. "Personal Information"

This refers to any information that you voluntarily submit to us and that identifies you personally, including contact information, such as your name, e-mail address, company name, address, phone number, and other information about yourself or your business. Personal Information can

also include information about any transactions, both free and paid, that you enter into on the Websites, and information about you that is available on the internet, such as from Facebook, LinkedIn, Twitter and Google, or publicly available information that we acquire from service providers.

### **3.3. "Navigational Information"**

This refers to information about your computer and your visits to this website such as your IP address, geographical location, browser type, referral source, length of visit and pages viewed. Please see the "Navigation Information" section below.

### **3.4. Information about Children**

The Website is not intended for or targeted at children under 13, and we do not knowingly or intentionally collect information about children under 13. If you believe that we have collected information about a child under 13, please contact us at [privacy@clearharbor.biz](mailto:privacy@clearharbor.biz), so that we may delete the information.

## **4. How We Use Information We Collect**

### **4.1. Compliance with Our Privacy Policy**

We use the information we collect only in compliance with this Privacy Policy. Customers who subscribe to our Subscription Services are obligated through our agreements with them to comply with this Privacy Policy.

### **4.2. We Never Sell Personal Information**

We will never sell your Personal Information to any third party.

### **4.3. Use of Personal Information**

In addition to the uses identified elsewhere in this Privacy Policy, we may use your Personal Information to: (a) improve your browsing experience by personalizing the Website and to improve the Subscription Service; (b) send information to you which we think may be of interest to you by post, email, or other means; (c) send you marketing communications relating to our business.

### **4.4. Use of Navigational Information**

We use Navigational Information to operate and improve the Website and the Subscription Service. We may also use Navigational Information alone or in combination with Personal Information to provide you with personalized information about Clear Harbor.

#### **4.5. Customer Testimonials and Comments**

We post customer testimonials and comments on our Website, which may contain Personal Information. We obtain each customer's consent via email prior to posting the customer's name and testimonial.

#### **4.6. Security of your Personal Information**

We use a variety of security technologies and procedures to help protect your Personal Information from unauthorized access, use or disclosure. We secure the Personal Information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure.

#### **4.7. Social Media Features**

Our Website includes Social Media Features, such as the Facebook Like button and Widgets, as well as Share This button or interactive mini-programs that run on our sites. These features may collect your IP address, which page you are visiting on our sites, and may set a cookie to enable the feature to function properly. Social Media Features and Widgets are either hosted by a third party or hosted directly on our Websites. This Privacy Policy does not apply to these features. Your interactions with these features are governed by the privacy policy and other policies of the companies providing them.

#### **4.8. Public Forums**

We offer publicly accessible message boards, blogs, and community forums. Please keep in mind that if you directly disclose any information through our public message boards, blogs, or forums, this information may be collected and used by others. We will correct or delete any information you have posted on the Websites if you so request, as described in "Opting Out and Unsubscribing below.

#### **4.9. Retention of Personal Information**

We retain Personal Information that you provide us as long as we consider it potentially useful in contacting you about the Subscription Service or our other services, and then we securely delete the information. We will delete this information from the servers at an earlier date if you so request, as described in "Opting Out and Unsubscribing" below.

#### **4.10. International Transfer of Information**

To facilitate our global operations, we may transfer and access Personal Information from around the world, including the United States. This Privacy Policy shall apply even if we transfer Personal Information to other countries.

#### **4.11. Corporate Events**

If we (or our assets) are acquired by another company, whether by merger, acquisition, bankruptcy or otherwise, that company would receive all information gathered by Clear Harbor on the Websites and the Subscription Service.

#### **4.12. Compelled Disclosure**

We reserve the right to use or disclose your Personal Information if required by law or if we reasonably believe that use or disclosure is necessary to protect our rights or to comply with a law, court order, or legal process.

## **5. Navigational Information**

### **5.1. Cookies**

We use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web server. Cookies are not used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a Web server in the domain that issued the cookie to you. One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize pages on our Websites, or register for the Subscription Service, a cookie helps us to recall your specific information on subsequent visits. When you return to the same Website, the information you previously provided can be retrieved, so you can easily use the customized features.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of our Subscription Service or our Website. We keep track of the Website pages you visit within our Website, in order to determine what portion of our Website or Subscription Service is the most popular or most used. This data is used to deliver customized content and promotions

within our Website and Subscription Service to customers whose behavior indicates that they are interested in a particular subject area.

## **5.2. Log Files**

We may collect demographic information, such as your ZIP code, age, gender, preferences, interests and favorites using log files that are not associated with your name or other personally identifying information. There is also information about your computer hardware and software that is automatically collected by us. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the Subscription Service, to maintain quality of the Subscription Service, and to provide general statistics regarding use of our Website. For these purposes, we do link this automatically-collected data to Personal Information such as name, email address, address, and phone number.

## **5.3. Clear Gifs (Web Beacons/Web Bugs)**

We may employ a software technology called clear gifs (a.k.a. Web Beacons/Web Bugs), that help us better manage the Website and Subscription Service by informing us what content is effective. Clear gifs are tiny graphics with a unique identifier, similar in function to cookies, and are used to track the online movements of Web users. In contrast to cookies, which are stored on a user's computer hard drive, clear gifs are embedded invisibly on Web pages or in emails and are about the size of the period at the end of this sentence. We use clear gifs in our HTML-based emails to let us know which emails have been opened by recipients. This allows us to gauge the effectiveness of certain communications and the effectiveness of our marketing campaigns. We tie the information gathered by clear gifs in emails to our customers' Personal Information. If you would like to opt-out of these emails, please see "Opting Out and Unsubscribing"• .

# **6. Opting Out and Unsubscribing**

## **6.1. Reviewing, Correcting and Removing Your Personal Information**

If you provide us with your Personal Information, you have the following rights with respect to that information:

- To review the user information that you have supplied to us

- To request that we correct any errors, outdated information, or omissions in user information that you have supplied to us
- To request that your user information not be used to contact you
- To request that your user information be removed from any solicitation list that we use
- To request that your user information be deleted from our records
- To opt out of being solicited by Clear Harbor

To exercise any of these rights, please contact us at [privacy@clearharbor.biz](mailto:privacy@clearharbor.biz) or by mail to Clear Harbor, LLC, 3030 Royal Blvd. South, Suite 150, Alpharetta, GA 30022 USA, and Attention: Privacy. We will promptly change, correct, or delete your information and notify you of the action we have taken.

## **6.2. Anti-Spam Policy**

Our Acceptable Use Policy, at <http://www.clearharbor.biz/acceptable-use>, among other things, prohibits use of the Subscription Service to send unsolicited commercial email in violation of applicable laws, and requires the inclusion in every email sent using the Subscription Service of an "opt-out" mechanism and other required information.

## **6.3. To Unsubscribe From Our Communications**

You may unsubscribe from our marketing communications by clicking on the "unsubscribe" link located on the bottom of our e-mails, or by sending us email us at [privacy@clearharbor.biz](mailto:privacy@clearharbor.biz), or by sending us postal mail to Clear Harbor, LLC, 3030 Royal Blvd. South, Suite 150, Alpharetta, GA 30022 USA, and Attention: Privacy.